



TExES Exam Policies for Former Students 2022-23

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If you are a former student of the TAMU-SA Educator CAFÉ (formerly the EPP) and you need to take a TExES exam, go to the appropriate page of this document according to your graduation status, as follows:

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I. I have NOT graduated *and...*

A. I have NOT attended TAMU-SA for 1 to 4 years

1. Reapply for admission to TAMU-SA. Direct admissions questions to a TAMU-SA advisor.
2. Once admitted to TAMU-SA, complete an Educator CAFÉ application for "Readmission to the Educator CAFÉ."
 - a. Applications for fall semester are available the last two weeks of February.
 - b. Applications for spring semester are available the last two weeks of September.
 - c. You may be required to take a TEExES practice exam to qualify for readmission.
3. Once admitted to the Educator CAFÉ, refer to the document, "TEExES Exam Policies for Current Students."

B. I have NOT attended TAMU-SA for 5 or more years

1. Reapply for admission to TAMU-SA.
2. Once admitted, make an appointment with your advisor, who will place you on a current degree plan and determine which courses you need for graduation.
3. Complete a "Readmission to the Educator CAFÉ" application. Since you have been out of the Educator CAFÉ for 5 or more years, there is a possibility that the Educator CAFÉ will require additional coursework and/or training for readmission to the Educator CAFÉ.
4. The Educator CAFÉ will review the documentation within your Educator CAFÉ file to ensure that your field experience meets current TEA requirements. The Educator CAFÉ will also assess your coursework to verify that all current standards are covered within your previously completed coursework.
5. Once admitted to the Educator CAFÉ, refer to the document, "TEExES Exam Policies for Current Students."



II. I graduated less than 5 years ago and...

A. I need to take a TExES Exam that I have Never Taken

1. Study and Prepare for the TExES exam. See the TExES Study Resources document.
2. The Educator CAFÉ **strongly recommends** that you take a practice exam through either Certify Teacher or 240 Tutoring prior to attempting the TExES exam. **NOTE:** This applies to the first attempt on a TExES exam only.
3. Submit a request to have the TExES exam opened.
 - a. Go to the Educator CAFÉ website, click the button 'Student Resources,' click 'TExES Exam Request Form,' and complete the online form.
 - b. If you took a practice exam, upload a copy of your practice exam scores. Make sure the exam score report you upload includes your name, date, name of the exam and score. **NOTE:** Practice exam scores are valid for **90 days**.
 - c. If you do not upload a practice exam score, you must upload a typed document stating that you refuse to take a practice exam and would like to be approved to take the TExES exam. Include your name, date, and original signature on the document.
4. You will receive an email from Ms. Melissa Beene, the program's Certification Officer, once she has processed your TExES Exam Request Form. The email will include instructions on how to register for the TExES exam. Please note:
 - a. You must register to take the exam within 30 days or your opportunity to register will close.
 - b. Only one (1) TExES exam will be opened for you at a time.
 - c. It may take up to 10 business days to process your TExES Exam Request Form.

B. I need to take a TExES Exam that I Previously Failed

1. Study and Prepare for the TExES Exam. See the TExES Study Resources document.
2. Since you previously failed the TExES exam, it is **required** that you score an 80% or higher on the practice exam through either Certify Teacher or 240 Tutoring prior to being approved for the TExES exam.
3. Submit a request to have the TExES exam opened.
 - a. Go to the Educator CAFÉ website, click the button 'Student Resources,' click 'TExES Exam Request Form,' and complete the online form.

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- b. Upload a copy of your passing (80%+) practice exam scores from Certify Teacher or 240 Tutoring. Make sure the exam score report you upload includes your name, date, name of the exam and score.
 - c. ****SPECIAL NOTES****
 - i. If the exam has multiple sections (391 EC-6 and 211 4-8 Core Content), you must score an 80% or higher on ALL sections in one exam session.
 - ii. You must take the entire practice exam in one exam session – DO NOT pause the time and come back to the exam.
 - iii. Practice exam scores are valid for **90 days**.
4. You will receive an email from Ms. Melissa Beene, the program’s Certification Officer, once she has processed your TExES Exam Request Form. The email will include instructions on how to register for the TExES exam. Please note:
- a. You must register to take the exam within 30 days or your opportunity to register will close.
 - b. Only one (1) TExES exam will be opened for you at a time.
 - c. It may take up to 10 business days to process your TExES Exam Request Form.



III. I Graduated 5 or More Years Ago

- A. The Educator CAFÉ will review the documentation within your Educator CAFÉ file to ensure that your field experience and clinical teaching meet current TEA requirements. We will also assess your coursework to verify that all current standards are covered within your previously completed coursework.
- B. Since you have been out of the Educator CAFÉ for 5 or more years, there is a possibility that additional coursework and/or training will be required for readmission to the Educator CAFÉ. According to TEA rules:

TEA Policy Updates for Returning Finishers – Effective Date: October 15, 2020

19 TAC §228.40(d)

An Educator Preparation Program (EPP) may make exam approval contingent on a candidate completing additional coursework and/or training for candidates returning for exam approval after already completing the program if:

- The candidate is seeking exam approval in an area where the standards and/or exam changed since the candidate completed the EPP; or
- If the candidate has returned to the EPP for exam approval five or more years following the academic year of completion.

- C. You will be required to take a TExES Representative practice exam to identify whether there are deficit areas that need remediation prior to receiving permission to take the TExES exam.
 - 1. Students must score an 80% or higher on the Representative practice exam to receive permission to take the TExES exam.
 - 2. Students who are unable to score an 80% on the Representative practice exam will be required to take additional coursework and/or training prior to receiving permission to take a TExES exam.